

**DRAFT**  
**Minutes of Meeting**  
**REAL ESTATE BOARD**  
**INFORMAL FACT-FINDING CONFERENCES**  
**July 27, 2009 (10:00 a.m.)**

The Real Estate Board convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

R. Schaefer Oglesby, Presiding Officer, presided. No other Board members were present.

Doug Schroder and Linda Rhodenhiser appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

1. Monica Meier Lobo  
File Number #2009-02566 (Disc)  
(NO DECISION MADE)

Lobo - R  
Leonor Perez-W

2. Mirtes Sousa Happy-Nysvan  
File Number #2009-01896 (Disc)  
(NO DECISION MADE)

Happy - R

The meeting adjourned at 2:50 p.m.

REAL ESTATE BOARD

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Carol F. Clarke, Chair

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Jay W. DeBoer, Secretary

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Custodian of Record